

**MEETING MINUTES OF THE BOARD OF DIRECTORS
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, August 24, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:07 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don C. Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of July 27, 2011. Vice Chairman Suggs moved approval, seconded by Director McIntyre. **Motion approved** with no additions, corrections, deletions or changes noted

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Vice Chairman Suggs moved adjournment, seconded by Director Amato. **Motion approved** and the meeting adjourned at 2:14 p.m.

ATTEST: _____
FRED SAWYERS, TREASURER

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, August 24, 2011 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:15 p.m. and asked for a roll call. The results were as follows:

John Amato	Present
Jay H. Banks	Present
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Absent
Don C. Hubbard	Absent
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of July 27, 2011. Vice President Suggs moved approval, seconded by Commissioner Banks. **Motion approved** with no additions, corrections, deletions or changes noted.

Treasurer Sawyers moved approval of the resolution approving CEA with State of Louisiana for \$2 Million Hotel/Motel Sales Tax Dedication. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Eustis Engineering to provide geotechnical surveying. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Capital One, N.A. to provide the fiscal agent extension. Motion seconded by Commissioner Banks. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Chillco, Inc. to repurpose Freon for chillers. Motion seconded by Commissioner Banks. **Motion approved.**

President Rodrigue stated that all contracts that are on the agenda to be renewed would be tabled and not discussed or voted on.

Vice President Suggs moved approval of the procurement with Prison Enterprises to purchase thirty (30) chair racks. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the procurement with S.T.A.R.S. Consulting to provide security camera consultation. Motion seconded by Treasurer Sawyers. **Motion approved.**

Vice President Suggs moved approval of the procurement with Stuart Consulting Group to provide engineering and design services for Lot G. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the procurement with Alack Refrigeration Co., Inc. to remove/replace refrigeration compressors. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the procurement with Durr Heavy Construction, LLC. to provide improvements to Parking Lot I. Motion seconded by Vice President Suggs. **Motion approved**

President Rodrigue stated that the contract to provide fiber and installation for Parking Lot Cameras and Pay Stations would be tabled and not discussed or voted on.

Treasurer Sawyers moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the June 2011 Financial Statements, and the 2007-2011 Tax Collections.

Commissioner Besselman gave an update from the Construction Committee in regards to the Hall A Ballroom Renovation.

President Rodrigue stated that he would like the dates of the Major Milestones for the renovation listed in the minutes. The dates of the Major Milestones of the Renovations are:

November 4, 2010 – Architect Started

March 3, 2011 – Schematic Design Completed

May 5, 2011 – Design Development Completed

September 2, 2011 – Construction Documents Completed, Bidding Starts

September 20, 2011 – Mandatory Pre-Bid Meeting

October 13, 2011 – Bids

December 5, 2011 – Construction Begins

December 21, 2012 – Construction Completed

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Sawyers moved adjournment, seconded by Commissioner Besselman. **Motion approved** and the meeting adjourned at 2:34 p.m.

ATTEST: _____
FRED SAWYERS, TREASURER

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